

CAREERS AT CERTSURE

Job Title:	Electrotechnical Associate Assessors
Location:	Field Team – Various locations across the UK
Salary:	Competitive daily rate
Hours:	Flexible and Variable hours
Contract:	Self-Employed
Closing Date:	On-going

About the role...

We have exciting opportunities for self-employed Electrotechnical Associate Assessors to cover various locations across the UK.

The Associate Assessor is responsible for building and developing relationships with potential applicants seeking registration, and engage with various other professional bodies and stakeholders to promote the many services offered by Certsure.

The Associate Assessor will undertake periodic assessments across Certsure for all customers registered under Certsure's electrotechnical schemes to assess their work, resources and ensure they comply with the rules and technical requirements relating to enrolment. The post holder will be expected to work independently in accordance with instructions and guidance contained in procedural manuals

About the company...

Certsure offers industry-leading certification services, Building Regulations schemes, products and support to the construction industry.

We are dedicated to providing professional services and certification to a wide range of customers across the building services sector. Our products and services are delivered through the marketing-leading brands NICEIC and ELECSA. Quality is the foundation of everything we do. And as a result, many of our products are Government-recognised and United Kingdom Accreditation Service (UKAS) approved.

From the technically excellent assessors to service advisors who really "get" our customers – we are always on the lookout for talented people to join our team.



Proudly Supporting

CAREERS AT CERTSURE

What you'll be doing...

- Undertaking assessments for all Certsure customers registered for competent person schemes.
- Assessing customers' work and resources and ensuring they comply with the rules and technical requirements relating to enrolment prior to registration.
- Periodically assessing them to determine their eligibility for continued enrolment/registration.
- Building relationships with applicants for registration, electrical contractors, their employees and various other professional bodies, and providing qualified assessment services.
- Working independently in accordance with instructions and guidance outlined in procedural manuals.
- Demonstrating a high level of technical competence over a wide range of electrical installations. Therefore detailed knowledge of BS 7671 and related codes of practice is essential

What we're looking for...

Essential:

- High level of technical competence over a wide range of electrical installations
- Detailed knowledge of BS 7671 and related codes of practice
- Report writing, numeracy and IT skills, in particular Microsoft Office Suite
- Personable and communication skills with the ability to build excellent relationships at all levels
- Excellent customer service skills – can recognise the customers' needs and strives to deliver the best level of customer service
- Excellent time management skills with ability to prioritise workload and meet deadlines
- Knowledge of accreditation criteria
- Full driving licence

Desirable:

- Corporate membership of the IET/CIBSE
- HNC in engineering or equivalent

What we offer you...

- A Competitive Day rate
- Flexibility, with regards to days worked
- Chance to be a part of an extremely Professional Assessment Team



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Find out more about us...

Websites: www.certsure.com or www.niceic.com or www.elecsa.co.uk

Twitter: @officialNICEIC or @officialELECSA

LinkedIn: <https://www.linkedin.com/company/niceic>

Facebook: <https://www.facebook.com/NICEIC/>

Instagram: <https://www.instagram.com/officialniceic>

How to apply...

If you think this is the job for you, then we'd be delighted to hear from you!

Please send your CV and a covering letter to vacancies@certsure.com.

We're unable to respond to all applicants due to the high volumes of CVs we receive. Therefore, if you don't hear from us, unfortunately this means you've been unsuccessful on this occasion.

